



ALTERNATIVE MIDDLE SCHOOL MATH/SCIENCE TEACHER JOB DESCRIPTION

I. ORGANIZATION OVERVIEW

College Bound Dorchester, formerly known as Federated Dorchester Neighborhood Houses, has been serving the community of Dorchester since 1965. Although the organization's name has changed its commitment to supporting positive change in Dorchester remains resolute.

Everyday College Bound Dorchester's educators work with diverse populations between 3 months to 80 years of age, including at-risk youth, newly arrived immigrants and families struggling to provide educational support to their children. In each program, College Bound Dorchester provides educational services to the underserved and lays the foundation for future academic, economic and social success. By providing a continuum of services, College Bound Dorchester ensures that no student gets lost on their path to higher education and that all students have the tools to realize their goals. This work has the ability to not only increase the number of college graduates in Dorchester, but to also shift the community's mindset about college. This shift, from one of limited possibilities to one of high aspirations for all, will ultimately have transformative impact on the community's socio-economic development.

With an annual budget of \$5.6 million and a staff of 90, College Bound Dorchester annually serves over 1,000 children, youth and adults.

II. JOB TITLE: Math/Science Teacher
REPORTS TO: Director of Alternative Education

III. POSITION OVERVIEW

College Bound Dorchester's Alternative Middle School provides an alternative academic setting for "high risk" middle school students who have not been successful in regular classroom settings. This mission of College Bound Dorchester is to equip Dorchester students with the attitude, skills, and experience to graduate from college. Under the supervision of the program director, the teacher will provide daily classroom instruction within frameworks of an interdisciplinary, thematic curriculum model with an emphasis on team teaching methodologies.

IV. DUTIES AND RESPONSIBILITIES

- Writing and implementing individualized lessons that integrate subject matter, skills area, learning styles and activities in all middle school subjects.
- Maintain good communication and relationships with families that support student success, including regular home visits, meetings and progress reviews.
- Contribute expertise, ideas, and academic goals to creating interdisciplinary themes.



- Document academic, social, and emotional performance through assessment, observation and portfolio.
- Participate in daily traditional and non-traditional assessment of students and program with a team of teachers.
- Demonstrate a proactive commitment to fostering sound moral and character development with our student population.
- Value cultural diversity.
- Set high expectations for self and all students.
- Implement safety, respect and citizenship guidelines as outlined in the Student and Parent Handbook consistently, and model and encourage mutually respectful classroom and societal behaviors.
- Establish a safe and positive classroom environment.
- Comply with all City, State and Federal regulations and licensing requirements including 766, CORI and others as necessary.

V. QUALIFICATIONS AND SKILLS

- Demonstrated success as an educator; experience working with an urban population and/or alternative education programs preferred;
- Exemplary written and verbal communication skills ;
- STRONG classroom management skills
- Highly organized, flexible and motivated, with the ability to multi-task and meet deadlines;
- Ability to work cross functionally with a diverse staff and to support a diverse population of students;
- Commitment to the mission and vision of College Bound Dorchester and the potential of young people participating in the Alternative Education programs to graduate from college;
- Proficient in MS Office Applications including Word, Excel, Power Point and the Internet
- Possess a valid Mass. Driver's license;
- Self-directed, enthusiastic, reliable, and creative, comfortable working as a team player to develop and enhance College Bound Dorchester's alternative education programs;
- Demonstrated experience and knowledge of interdisciplinary curriculum.

VI. SALARY AND HOURS

Full-time position; Salary commensurate with experience.

Please email a resume and cover letter, outlining how skills and experience will support the work of College Bound Dorchester. Please state how you heard about this opportunity and your salary requirements in cover letter. Send resumes to Sherrie Waller at swaller@collegebounddorchester.org with subject line "AMS Teacher."